

Arrangement Conference

What To Expect

The arrangement conference provides the family with the opportunity to create an event that will be meaningful to them in celebrating the life of the person who has died. Because of the numerous details involved in creating such an event, you can expect to spend approximately two hours meeting with our staff.

There are four components to the arrangement process:

1) Creating A Meaningful Event

“Celebrating life” means acknowledging the life of the person who has died. It means applauding their life and rejoicing in the fact that they lived. A “Meaningful Event” is a memorial or funeral service that touches everyone present with an understanding of who the person was that died and what they lived for. The event brings meaning to people by allowing them to feel how that person touched their lives and it creates something that touches everyone with the gift of that person’s life. These events and related services provide for the living as well as for the deceased. We will discuss the ways we can create a meaningful event and assist you in determining how you want to acknowledge the deceased: the day, time and location of the event and who will lead and participate. We will also help you create and place an obituary notice.

2) Selecting Merchandise

We will assist you with decisions regarding merchandise for the deceased, including, but not limited to, casket, vault, cremation urn, clothing, flowers and other merchandise.

3) Completing Paperwork

In addition, we will complete authorization forms and a purchase agreement itemizing your choices. Then we will determine how the account will be paid. Any cash advances made on your behalf (ie. flowers, honorarium, motorcycle escort) will be due on the day of arrangements

4) Vital Statistics

Information will need to be gathered regarding the deceased for the death certificate. You may find it helpful to gather some of this ahead of time.

- Full legal name
- Date and place of birth (city and state)
- Date and place of death (city and state)
- Spouse’s name (including maiden, if applicable)
- Social Security number
- Highest grade completed in school
- Occupation/Industry
- Parent’s names (including mother’s maiden name)
- How many certified copies of the death certificate will be needed

South Minneapolis
3131 Minnehaha Ave S
Minneapolis 55406
(612) 724-3621

North Suburbs
White Bear • Vadnais Heights
Shoreview North Oaks
4600 Greenhaven Dr
White Bear 55127
(651) 407-8300

North End
1078 Rice Street
Saint Paul 55117
(651) 489-1349

Highland & Mendota
Heights
678 Snelling Ave S
Saint Paul 55116
(651) 698-3878

West Side
488 Humboldt Ave
Saint Paul 55107
(651) 222-8597

East Side
1174 Payne Ave
Saint Paul 55130
(651) 776-1551

Stillwater/East Metro
Celebration of Life Center
2800 Curve Crest Blvd
(651) 439-5511

The Cremation Service
678 Snelling Ave S
Saint Paul 55116
(651) 699-7893

AFFILIATED CREMATORIES
EAST METRO
Forest Lawn Crematory • Saint Paul
WEST METRO
Lakewood Crematory • Minneapolis